

Gatwick Airport Directive

Title: Foreign Object Debris (FOD)		Ref No: GAD/F:50/17
Issue Date: 14/12/2017	Effective Date: 19/12/2017	Expiry Date: 19/12/2019
<p>It is the responsibility of all employers to ensure the relevant Airport Notice is brought to the attention of their staff. However individuals remain responsible for their own actions and those who are in any doubt should consult their supervisor or manager.</p>		
Introduction:		
<p>Foreign object damage' or 'foreign object debris', both abbreviated to FOD, are a potential source of catastrophic damage to aircraft - particularly engines. FOD can also be a tripping or slipping hazard resulting in injury to personnel and passengers.</p> <p>Examples of items that can constitute FOD are; bagged aircraft rubbish, plastic and paper bags, rags, empty cans, pieces of metal, nuts and bolts, plastic drink cups, plastic tags, luggage wheels, pieces of wood, newspapers, food waste, plastic shrink wrapping, packaging and other discarded materials.</p>		
Programme:		
This directive is implemented with immediate effect		
Operational Impacts:		
<p>FOD PREVENTION</p> <p>It is the responsibility of all staff working airside to ensure that they do not generate any FOD.</p> <p>All airside organisations must include FOD awareness and management procedures in their airside training. It is essential that all airport personnel understand the dangers of FOD.</p> <p>GAL actively encourages companies to participate in FOD prevention initiatives such as FOD walks and poster campaigns.</p> <p>All companies operating airside are responsible for maintaining all stand and apron areas in a safe and clean condition. This includes any leased or sole use areas.</p> <p>All staff are to ensure that no food remains are left on the stand area or apron as this type of FOD can attract birds. Birds are hazardous to aircraft safety.</p> <p>Handling Agents must ensure compliance with the GAD 'Visual Docking Guidance Systems (A-VDGS)' which requires that, prior to the Stand Entry Guidance (SEG) being switched on, the nominated person ensures the stand is safe to use and free from any obstructions, this includes FOD.</p> <p>A check of the stand must also be undertaken prior to an aircraft pushing back and after an aircraft has departed the stand.</p> <p>Any waste or FOD removed from the aircraft cargo or luggage hold must be immediately disposed of correctly.</p> <p>Airlines are directly responsible for the conduct of the service providers involved in their aircraft turnarounds.</p> <p>Airline crew must not deposit rubbish bags, ice, liquids, newspapers or any source of FOD in the airbridge cabins, external stairs or on the apron.</p> <p>Aircraft cleaning/catering companies must ensure that no rubbish bags are left anywhere on the apron.</p> <p>Only plastic bags, clearly identifiable with the company name or airline logo or brand are permitted. All other plastic bags are prohibited.</p> <p>Companies involved in construction or maintenance must adhere to the requirements of the GAD "Management of skips on the airfield."</p> <p>For all airside works sites the respective party is responsible for ensuring that their works areas do not generate FOD.</p> <p>VEHICLE OPERATIONS</p> <p>All airside vehicle and equipment Companies must have processes to ensure their vehicles and equipment are maintained, clean, secure and do not contain or carry sources of FOD.</p> <p>Drivers of airside vehicles and equipment are individually responsible for ensuring the vehicle and/or equipment they are operating meets the requirements of the above paragraph.</p> <p>Items required to be carried on the vehicle and/or equipment must be adequately secured.</p> <p>Tug drivers shall ensure any aircraft chocks are securely contained whilst the vehicle is being operated.</p> <p>FOD DISPOSAL</p> <p>Yellow FOD bins are positioned at the head of each parking stand. These bins are designed for the small pieces of FOD such as nuts and bolts, plastic tags etc. that can be found around a typical turnaround operation. The bins are not intended for newspapers or large pieces of FOD and must not be used for oil cans.</p> <p>For the removal of larger items of FOD, contact Airside Operations 01293 503090 or Ext 63090 or DHL 01293 504481 / 502325.</p> <p>COMPLIANCE</p> <p>GAL Airside Operations will audit compliance with this GAD. Non-compliance will be subject to the Airside Penalty and Fining process.</p>		
Further Information:		
Any questions regarding this Directive should be addresses to the Airside Operations Manager - Tel: 07803 120115		
Signatory		
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<u>for and on behalf of the Chief Executive Officer of Gatwick Airport Limited</u>		
Consultation:		
Has consultation on this Directive taken place? Yes - Consultation record held by author		
Distribution:		

