

## Gatwick Airport Directive

Title: AIRCRAFT PARKING		Ref No: GAD/F:15/17
Issue Date: 08/02/2017	Effective Date: 01/12/2016	Expiry Date: 01/12/2018
<p><b>It is the responsibility of all employers to ensure the relevant Airport Notice is brought to the attention of their staff. However individuals remain responsible for their own actions and those who are in any doubt should consult their supervisor or manager.</b></p>		
<b>Introduction:</b>		
<p>1. Introduction The system of stand allocation in use at Gatwick has been developed over a number of years and is the subject of continuous review. For the arrangements to be fully effective it is essential that the use of stands is managed effectively.</p>		
<b>Programme:</b>		
None		
<b>Operational Impacts:</b>		
None		
<b>Further Information:</b>		
<p>2. Procedures</p> <p>2.1. Push-back Facilities</p> <p>2.1.1. Operators must ensure that their Handling Agents can provide push back facilities for their aircraft. This requirement applies to all aircraft using the airfield and failure to comply is likely to lead to considerable inconvenience for the operator concerned.</p> <p>2.2. Overnight Parking</p> <p>2.2.1. In order to ensure that adequate facilities exist for handling flights which have been scheduled to operate, it is necessary for consideration to be given to aircraft that are parked at Gatwick overnight or for extended periods.</p> <p>2.2.2. Prior permission will be required for any aircraft which requires to park at Gatwick overnight, or for an extended period. Operators, whose aircraft are scheduled to use Gatwick by historic slots, will be exempt from this requirement. However, the GAL Stand Allocation Team will require prior notification of any significant alterations to regular patterns of aircraft parking. Notifications must be addressed to the Flow Planning Team by telephone: 01293 503221 and by e-mail: standplanning@gatwickairport.com</p> <p>2.2.3. All other operators must request approval for extended or overnight parking when requesting slots. Approval will be based on an assessment of anticipated demand.</p> <p>2.3. Ability to move aircraft</p> <p>2.3.1. All operators must make arrangements with their Handling Agents which will enable their aircraft to be moved to another part of the airfield at any time during their stay.</p> <p>2.3.2. For aircraft associated with the normal turnaround procedures, or parked for less than a day, arrangements should be in place for movement to be undertaken without delay should a need arise. e.g. Runway 08L/26R Gatwick Airport Directive.</p> <p>2.3.3. For those aircraft that have been given approval for longer term, parking arrangements must be in place which will facilitate movement of the aircraft to be undertaken without delay should a need arise. Operators wishing to make use of this option must ensure that they advise their Handling Agent prior to arrival in order that an appropriate parking position can be allocated in conjunction with Gatwick Airport Limited.</p> <p>2.4. Applicable Penalties</p> <p>2.4.1. Aircraft operators are reminded that under the published "Conditions Of Use" section 3.3, they are liable to aircraft parking charges up to eight times the normal rates, in the event of a failure to comply with an order (by GAL), to move an aircraft within a specified period</p> <p>3. Questions Questions associated with the day to day management of aircraft parking should be addressed to the GAL Airside Operations Manager, telephone 01293 503085. Airside Flow lead 07769 642212 or Flow Planning 01293 503221. Any questions associated with the aircraft parking policy itself should be addressed to the Airside Operations Leader, telephone 07872 908920.</p>		
<b>Signatory</b>		
Gary Cobb		
<b><u>for and on behalf of the Chief Executive Officer of Gatwick Airport Limited</u></b>		
<b>Consultation:</b>		
Has consultation on this Directive taken place? Yes - Consultation record held by author		
<b>Distribution:</b>		
FULL		