

Gatwick Airport Directive

Title: Aircraft servicing on parking stands		Ref No: GAD/F:20/17
Issue Date: 13/04/2017	Effective Date: 31/10/2016	Expiry Date: 30/10/2018
<p>It is the responsibility of all employers to ensure the relevant Airport Notice is brought to the attention of their staff. However individuals remain responsible for their own actions and those who are in any doubt should consult their supervisor or manager.</p>		
Introduction:		
<p>The servicing of aircraft whilst parked on stands owned and operated by Gatwick Airport Ltd (GAL) is subject to certain restrictions - Gatwick Airport -London Bylaws 1996, paragraph 4 (2) refers.</p>		
Programme:		
<p>The following types of servicing operations are not permitted on stands unless specifically approved by the GAL Airside Operations Manager (AOM) Mobile: 07803-120115, Tel: 01293 503085 or Ext: 3085. The Aircraft Engineering departments are to contact the AOM via telephone and request permission prior to commencement of works.</p> <ul style="list-style-type: none"> • Any procedure which could result in contamination of the stand surface by any substance, as any contamination is to be managed. • The venting of aircraft fuel tanks. • The removal or replacement of any major assembly, e.g. engines, including APUs, undercarriage legs or control surfaces. • Any procedure which would render the aircraft immobile on a parking stand for more than 60 minutes. • Ground testing of aircraft engines for maintenance purposes other than Stop Start / 'Ground Idle' is not normally permitted on stands. The GAD - Procedures for Aircraft Engine Testing - refers. 		
Operational Impacts:		
<p>In the event of one of the above engineering procedures being required by an aircraft operator not having its own maintenance base at Gatwick, the aircraft operator must make every effort with one of the Gatwick based maintenance operators for the work to be carried out in their maintenance area.</p> <p>Should it prove impossible to arrange for the necessary space or facilities in a maintenance base, the aircraft operator is to seek assistance through the GAL Airside Operations Manager. Only after receiving independent confirmation that facilities and space cannot be made available in a maintenance base will the AOM consider permitting aircraft servicing to take place on a non pier/non hydrant served stand. In these circumstances, the AOM will, if possible, allocate a specific stand for the purpose.</p>		
Further Information:		
<p>Should aircraft servicing take in excess of 1 hour, the following information will be required by the AOM, prior to approval of aircraft servicing on pier served stands:</p> <ul style="list-style-type: none"> • Aircraft type and registration • Type and duration of the work to be carried out • Specific risks or hazards associated with the works i.e Hot Works, COSHH, Confined Spaces, Use of cranes. • Number of personnel engaged in the aircraft servicing • List of 24hr emergency contact numbers for the aircraft operator. • This information will be forwarded to the Airport Fire Service, by the AOM. <p>Aircraft engineers carrying out aircraft maintenance activities must ensure any personnel not engaged with aircraft maintenance remain clear of all parts of the aircraft that may be affected by the maintenance activity underway. It is recommended that aircraft engineers use a headset person and ground observation personnel when actuating aircraft systems to ensure the immediate area around the aircraft is not approached by aircraft service equipment or other personnel.</p> <p>NB It must be emphasised that there will be occasions when insufficient aircraft parking space will be available for the AOM to allocate a stand for the above purpose. In that event, the aircraft operator would either have to wait for space in a maintenance base or for a parking stand to become available, or if possible, fly the aircraft out of Gatwick.</p> <p>Should this process not be followed, or GAL not advised of the immobilisation of an aircraft then GAL reserves the right under the conditions of use (3.3.9) of the Airport, that aircraft operators are liable to aircraft parking charges up to eight times the normal rates, in the event of a failure to comply with an order (by GAL), to move an aircraft within a specified period.</p> <p>Any queries regarding this Directive should be addressed to the GAL Airside Operations Manager, Mobile: 07803-120115, Tel: 01293 503085 or Ext: 3085. Request for the allocation of space for aircraft servicing should be made to the Airside Operations Manager</p>		
Signatory		
<p>Gary Cobb</p> <p><u>for and on behalf of the Chief Executive Officer of Gatwick Airport Limited</u></p>		
Consultation:		
<p>Has consultation on this Directive taken place? Yes - Consultation record held by author</p>		

Distribution:

FULL