

Gatwick Airport Directive

Title: Airside Smoking Facilities		Ref No: GAD/F:29/16
Issue Date: 12/12/2016	Effective Date: 31/10/2016	Expiry Date: 31/10/2018
<p>It is the responsibility of all employers to ensure the relevant Airport Notice is brought to the attention of their staff. However individuals remain responsible for their own actions and those who are in any doubt should consult their supervisor or manager.</p>		
Introduction:		
<p>There is a recognised need for Gatwick Airport Ltd (GAL) to provide facilities for staff to smoke airside. By understanding and managing the associated risks, GAL has provided airside staff with strictly controlled areas for smoking</p> <p>There are two airside smoking facilities located at :-</p> <ol style="list-style-type: none"> 1. North of the Airside Operations building 2. South side of the wavy wall behind the eastern end of pier 4 <p>Each airside smoking area is clearly marked.</p>		
Programme:		
<p>Smoking is permitted only within the fenced area of the smoking shelter.</p> <p>To prevent any misunderstanding, you must not have any smoking materials, including electronic cigarettes, visibly on your person whilst in any external airside area.</p>		
Operational Impacts:		
<p>You MUST keep smoking materials out of sight until you are in a designated smoking area.</p> <p>You MUST use the ashtrays.</p> <p>You MUST extinguish smoking materials carefully.</p> <p>You MUST dispose of all wrappings or other materials correctly</p> <p>Use of the airside smoking facilities will be regularly monitored by GAL and any breach of this Directive may result in the removal of an individual's Airport ID Pass.</p>		
Further Information:		
<p>Misuse of these facilities may result in their closure.</p>		
Signatory		
<p>Gary Cobb</p> <p><u>for and on behalf of the Chief Executive Officer of Gatwick Airport Limited</u></p>		
Consultation:		
<p>Has consultation on this Directive taken place? Yes - Consultation record held by author</p>		
Distribution:		
<p>FULL</p>		